BRIEFING SESSION PRESENTATION

Supply and delivery of hypodermic syringes, needles and bloodletting devices and related items to the State for the period of sixty (60) months.

PRESENTED BY:

NAME: Keitumetse
SURNAME: Mabusela

Division: OCPO

Date: 27 November 2025

national treasury
Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

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1. Opening, welcome and introductions
2. Purpose of the RFP

- The purpose of this request for proposal (RFP) is to solicit bids from interested parties (“Respondents”) to enable National Treasury to appoint suppliers for the supply and delivery of hypodermic syringes, needles and bloodletting devices and related items to the State for the period of 60 months.
- The RFP consists of the Special Conditions of contract(SCC), GCC, Pricing Schedule (technical Specification included in the pricing schedule) and other Standard Bidding Documents (SBD).
- To obtain market related Price and to ensure that Government benefits from the economics of scale.

3. Duration of contract – 60 months

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4. Bid Timelines

Activity	Due Date
RFP Upload on e-Tenders Portal – Tender Document	The tender was advertised on e-Tender Portal & National Treasury website on 18 November 2025
Bid Validity Period	180 days from the closing date of the bid
Bid closing date and time	20 January 2026 (extension)
Communication channels	Keitumetse.Mabusela@treasury.gov.za / Demand.Acquisition3@treasury.gov.za
Deadlines for queries, questions and answers	10 January 2026 @ 16h00

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5. How to access bid documents

- bid documents can be obtained on the below platforms:

National Treasury website
http://www.treasury.gov.za/divisions/ocpo/ostb/CurrentTenders.aspx
E-tenders: https://www.etenders.gov.za/

6. Technical Specification

- All items are supported by detailed specifications. Items must comply with the specification as stated in the Pricing Schedule.

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7. Evaluation Criteria as per clause 6 of the SCC

Phase 1	Phase 2	Phase 3	Phase 4
Mandatory requirement	Administration Requirements	Technical Compliance	Price and Specific Goals
Compliance with mandatory and other bid requirements	Compliance with the Administration documents requirements	Compliance with the technical specifications and requirements	Bids evaluated in terms of the 90/10 preference system

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- **Phase 1: Mandatory Requirement**

a. Bidders must submit all required documents with the bid document at the closing date and time of the bid.

b. During this evaluation phase, bidders' responses will be evaluated based on the document submitted under mandatory requirements. Any bid that does not meet these mandatory requirements will be considered non-responsive and will be disqualified.

- **Pricing Schedule**

a. Bidders are required to submit responsive bids by completing all pricing and item information on the provided pricing schedule for the individual items.

b. The pricing for this bid is required to be on a national level.

c. Submission of the pricing schedule must be an excel document.

d. Non-submission of the pricing schedule will invalidate the bid.

- **South African Health Products Regulatory Authority (SAHPRA) Licence**

a. Bidders must submit a Manufacturer's or distributor's or wholesaler's license in accordance with the Medical Devices and In Vitro Diagnostic regulations, as referred to in Section 22C(1)(b) of the Medicines and Related Substances Act, 1965 (Act No. 101 of 1965).

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- **PHASE 2: ADMINISTRATION AND LEGISLATION REQUIREMENTS EVALUATION**
- Bidders must submit the following documents:

  - SBD1
  - Proof of Authority
  - SBD4
  - SBD 6.1
  - TCD 13 and 13.1: authorization declaration
  - Central supplier database
  - Written Confirmation to disclose tax status
  - Company registration documents issued by CIPC
  - Copy of ID(Directors /Owners)

  - Failure to submit the documents indicated above even after the bidder has been notified and given a maximum of seven calendar days to rectify may invalidate the bid.

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- **PHASE 3: TECHNICAL SPECIFICATION REQUIREMENTS (Part A)**
  - During this phase, bidders' responses will be evaluated based on technical requirements for each item offered on the pricing schedule. Non-compliance to the applicable requirements for each item below will result in disqualification of the relevant line item being evaluated. Compliant to Item Standards/Specifications Requirements
- **Quality Assurance Requirements**
  - Bidders must submit at the closing date and time of bid, valid quality assurance certificates ISO 9001 or ISO 13485 to confirm compliance for the items offered as per the pricing schedule. The certificate holder must be the original product manufacturer.

  Failure to submit the ISO 9001 or ISO 13485 certificate will invalidate the bid for the relevant item

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- **Phase 3 (Part A): Continuation**
- **Third-Party Authorization Letter of Undertaking**
  - Any bidder who is not an original manufacturer of the product must submit a valid Third-Party Undertaking letter (template provided as TCBD 13.2) in full for all relevant goods or services.
  - Letter of undertaking must be from an Original Product Manufacturer (OPM) OR authorized importer/distributor. In the case where the letter of undertaking is from an authorized importer/distributor, proof from OPM authorizing the importer or distributor must also be submitted with the bid at the closing date and time of the bid, such proof must not be older than the advertisement date of the bid.
- **Submission of Test Report from a South African National Accreditation System (SANAS) Accredited Institution**
  - Where an item's technical specification refers to a standard, bidders must submit either a test report or proof of sample submission from a SANAS-accredited testing institution (accredited for the relevant standard) together with their bid. Each test report or proof of submission must clearly indicate the relevant RT284-2026 item numbers to ensure easy identification and linkage to the bid items.
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- **Phase 3 (Part A): Continuation**
- **Sterility certificate from the manufacturer**

  - Where applicable, bidders must submit a sterility certificate from the manufacturer at the bid closing date and time. Acceptable certificates include ISO 17665-1:2006 / SANS 17665-1:2007 (steam sterilization), ISO 11135 (ethylene oxide sterilization), or ISO 11137 (radiation sterilization).
  - The certificate must confirm that the manufacturer’s sterilization facilities, including physical buildings and equipment, comply with the prescribed requirements. This applies to all South African and international facilities where non-sterile products are sterilized.

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- **PHASE 3: TECHNICAL SPECIFICATION REQUIREMENTS (Part B)**
- **Samples Submission for Visual Screening Evaluation**
  - Only items that comply with **Part A** will be required to submit samples to verify compliance with technical specifications at the venue, date, and time communicated by the National Treasury. Failure to submit samples will invalidate the items for which samples are not submitted.

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- **PHASE 4: PRICE AND SPECIFIC GOALS**

  - Prices quoted must be furnished based on “delivered to State facility”, country-wide, inclusive of VAT.
  - The Pricing Schedule (**Annexure A**) must be submitted in Excel version only.
  - Prices submitted in this bid must be filled in on the field provided on the pricing schedule supplied with the bid. Price structures that do not comply with this requirement may invalidate the bid.
  - The formula to calculate points for price is on clause 6.6.2.2 and for points is on clause 6.6.2.4 of the SCC

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8. SUBMISSION OF BIDS

- Bidders must submit their bids online through the eTender Publication portal.
- Manual or hardcopy bids are not acceptable.
- The online eTender publication portal can be accessed on the following link: https://www.etenders.gov.za/
- The guide for online bid submission is attached as **Annexure B**.
- The Pricing Schedule (**Annexure A**) should be in an XLSX excel sheet format and not any other format.

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9. Due Diligence

- The State may conduct due diligence before the final award or at any time during the transversal contract period and this may include pre-announced/ non-announced site visits. During the due diligence process, the information submitted by the bidder is verified and any misrepresentation thereof may disqualify the bid in whole or parts thereof.
- The State also reserves the right to conduct any evaluation verifications before the final award or at any time during the transversal term contract period.

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10. Rights of awards

- The State reserves its following rights –
  - To award the bid in part or in full,
  - Not to make any award in this bid or accept any bids submitted,
  - Request further technical information from any bidder after the closing date,
  - Verify information and documentation of the bidder(s),
  - Not to accept any of the bids submitted,
  - To withdraw or amend any of the bid conditions by notice in writing to all bidders before closing of the bid and post-award, and
  - If an incorrect award has been made to remedy the matter in any lawful manner it may deem fit.

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11. Transversal Contracting Price Adjustment

- The state reserves the right to amend the dates should there be changes to the effective date of the contract or there be an extension of the contract.

Adjustment Period	CPA application to reach the office by the following dates	End Index	Dates from which adjusted prices will become effective
1st Adjustment	1 July 2026	May 2026	1 August 2026
2nd Adjustment	1 July 2027	May 2027	1 August 2027
3rd Adjustment	1 July 2028	May 2028	1 August 2028
4th Adjustment	1 July 2029	May 2029	1 August 2029

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